



AVTAA 2025 Application Employment Location Form

Applicant #: _____

Submit this form with Folder 2 for the complete application.

Select ONE of the following options by putting an “X” next to your selection.

_____ **Option 1**

The location indicated in primary box 5 on the professional history and experience form is the same location that I have worked from January 1, 2024 until December 31, 2024.

→ Use “**Location 1**” on the case log document to represent this place of employment.

_____ **Option 2**

I changed jobs between January 1, 2024 and June 1, 2024. This new location is indicated in one of the supplemental boxes on the professional history and experience form.

→ Use “**Location 1**” on the case log document **IF** you worked at the location indicated in primary box 5 between January 1, 2024 and June 1, 2024 before changing jobs.

→ Use “**Location 2**” on the case log document to represent this new location.

_____ **Option 3**

The location indicated in primary box 5 on the professional history and experience form is the same location that I have worked from January 1, 2024 until December 31, 2024.

→ Use “**Location 1**” on the case log document to represent this place of employment.

In addition, I worked a **secondary job** between January 1, 2024 and December 31, 2024. This location is indicated in one of the supplemental boxes on the professional history and experience form.

Note: Any secondary job started after June 1, 2024 **REQUIRES** a history addendum if cases from this location will be used on the complete application.

→ Use “**Secondary 1**” on the case log document to represent this additional place of employment.

_____ **Option 4**

I worked at the location indicated in primary box 5 from **January 1, 2024** until _____. I changed jobs after June 1, 2024 and have submitted a history addendum to the executive secretary.

→ Use “**Location 1**” on the case log document to represent the location indicated in primary box 5 on the professional history and experience form

→ Use “**Location 2**” on the case log document to represent the place of employment indicated on the history addendum.