

## AVTAA 2018 APPLICATION

### License and Diploma

Applicant must be a graduate of an AVMA approved Veterinary Technology School **and/or** legally credentialed to practice as a Veterinary Technician in the United States or other country. Applicant must be **legally** credentialed and hold an active license to practice as a veterinary technician or veterinary nurse for **ALL** years of work experience indicated on the Professional History and Experience Form.

Include a **scanned copy** of your **current** license. If your current license does not indicate the *original date of credentialing*, you **MUST** provide documentation that indicates this date (e.g. screenshot from state website or letter from state). If your state does not issue a paper license but has a voluntary credential process, then you **MUST** submit an official letter from your state Veterinary Medical Board or Veterinary Technician State Association stating your original date of credentialing along with a statement that says you are in good standings to legally practice as a veterinary technician.

If you live in a state (CT, HI, D.C., UT), commonwealth (e.g. Puerto Rico) or island (e.g. U.S. Virgin Islands) that has non-regulated jurisdictions without voluntary credentialing for veterinary technicians then at minimum you must be a graduate of an AVMA approved Veterinary Technology program AND pass the VTNE in some state. **Exemption:** *Those who passed the VTNE prior to 2014 and live in a non-regulated jurisdiction without voluntary credentialing are exempt from having to be a graduate from an AVMA approved Veterinary Technology program.* In these cases, the pass date of the VTNE will serve as the original date of credentialing. Proof of passing the VTNE is required in the form of a letter from the AAVSB or original letter sent to applicant indicating a passing score. For more information, please see <https://www.aavsb.org/vtne/>.

If you are a graduate from an AVMA approved veterinary technology program, you must submit a **scanned copy** of your diploma as proof of graduation **along with the name of the school.**

Canceled checks and other documents will not be accepted as proof of license or diploma. AVTAA reserves the right to ask the applicant to provide proof of a legal credential to practice as a veterinary technician (veterinary nurse) for **ALL** years of work experience indicated on the Professional History and Experience form.

Save your license as **yourfirstname.lastname.license** and diploma (if applicable) as **yourfirstname.lastname.diploma**. These files can be saved as jpg or pdf files.

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### Legal Documentation for Name Change

If your last name has changed after your original date of credentialing then please submit a scanned copy of a legal document to verify this name change. Examples include marriage certificate, divorce certificate, legal name change form from state, etc. Save this file as **yourfirstname.lastname.legal**. This file can be saved as jpg or pdf.

**Below are the acceptable credentials we will accept from a country outside of the USA. Please contact AVTAA to find out specific information about credentialing if your country is not listed.**

**United Kingdom (UK):** must submit a copy of the RCVS certificate. Candidates must hold a license to practice as an RVN and be in good standings with the RCVS. At this time the RCVS diploma is not required.

**Australia:** must submit a copy of the Certificate IV in veterinary nursing or a Bachelor of Applied Science in Veterinary Technology. At this time a diploma in veterinary nursing is not required.

**Canada:** must be credentialed to work as a veterinary technician in your province. This requires that you take and pass the VTNE.