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**Job Title: Anesthesia Supervisor**

**Summary: Fast paced, multi-tasking job requiring versatility, attention to detail, impeccable time management, and outstanding communication skills. The Anesthesia Supervisor's primary goal is to work in conjunction with our two board certified anesthesiologists to ensure all patients are receiving the best possible care pre-, peri, and post- anesthesia. This oversight extends to all departments and locations of the NorthStar VETS organization. This is a working supervisory position and the supervisor is expected to fill a role within the anesthesia department.**

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**Who we are.**

NorthStar VETS is a privately owned, award-winning, AAHA accredited, veterinary emergency, trauma and specialty center providing 24/7 care in beautiful Mercer County, New Jersey with satellite locations in South Jersey and at the Jersey Shore. Our 33,000 square foot facility is the state's first Level 1 VECCS certified trauma center.

**Position Requirements:**

- Able to fulfill all of the duties of a Veterinary Technician
- Providing timely, accurate, and compassionate care to all patients
- Ability to function as the lead in an anesthetic emergency
- Ability to triage anesthetic cases in a specialty environment
- Ability to work a schedule that fulfills the needs of the anesthesia department
- Advanced knowledge of anesthesia with ability to troubleshoot complications
- Ability to effectively work any role needed within the anesthesia department
- Knowledge of and adherence to hospital policies, protocols and OSHA standards
- Must be a Credentialed Veterinary Technician
- 5-7 years experience working in the Anesthesia department of a multi-specialty hospital
- VTS or VTS eligible in anesthesia/analgesia preferred
- Previous supervisory experience preferred

**Responsibilities including but not limited to:**

- Review all anesthesia sheets for completeness, accuracy, excellence of care and address discrepancies with the staff involved, holding all team members accountable
- Recognize areas for improvement/education and make recommendations to the leadership team
- Responsible for adjusting the schedules of the anesthesia staff across the different shifts and locations for the best possible coverage



# NORTHSTAR VETS®

Veterinary Emergency Trauma & Specialty Center

*Leading the Way.*

- Work with the Surgical Coordinator, Nursing Managers, and fellow Supervisors to anticipate and troubleshoot any scheduling issues
- Effectively communicate with hospital team members regarding emergent and hospitalized patients undergoing anesthesia
- Maintain strict confidentiality with employee, company, and client data
- Organize and moderate meetings with the anesthesia technicians and assistants on a quarterly (or more often) basis
- Present anesthesia related topics at monthly technician meetings
- Attend and contribute to monthly supervisor meetings
- Attend other meetings when applicable (Surgeons, Training Team, etc)
- Complete tasks and fill roles as directed by management to ensure that NSV is always operating at its best
- Supervise, lead, motivate, train and reprimand subordinates
- Participate in the employee review process
- Be an active participant in the anesthesia training of NorthStar employees, interns, externs, and residents
- Participate in the interview process for applicants with anesthesia experience
- Act as a resource for the NorthStar team for anesthesia related questions/training

## **Personal Attributes:**

- Ability to multi-task in a fast-paced, sometimes high stress environment
- Proven time management skills, critical thinking, and problem-solving ability
- Detail oriented with a positive “can do” attitude
- Ability to promote a welcoming atmosphere where training can occur
- Must be calm and reliable
- Must be able to be objective and fair
- Must be willing and able to lead by example

## **Job environment:**

- Must be able to lift 45lbs. alone and 150lbs. with assistance
- Ability to lift/bend/stand for extended periods of time
- 90% of position is working on the anesthesia floor with 10% of time allotted for desk work
- Exposure to patient illness and death, potentially zoonotic diseases, hazardous materials

**Send all resumes/inquiries to Meghan Carlucci, Director of Nursing at [mcarlucci@northstarvets.com](mailto:mcarlucci@northstarvets.com)**